



Role: BTR Finance Manager

Location: Leeds

OVERVIEW

LIV is a leading build to rent and residential block management company, delivering services nationwide. We currently manage thousands of apartments in the UK and are involved in numerous schemes at different stages of development. Our clients include major developers and global investment funds, and we also represent thousands of leaseholders nationwide.

The diversity of our client base calls for an integrated team approach and our experts strive to deliver value to our clients through clear, innovative thinking and timely solutions. We are also firm believers that you create your own success! As an entrepreneurial business we recognise and promote individuals who show potential to commit and grow with the business.

LIV is part of Cortland, who wish to develop 10,000 BTR units in the UK over the next 5-7 years commencing with our first 486-unit BTR residential development in Watford.

ROLE OVERVIEW

This role sits within the Build to Rent department and is a support role for our Asset Managers and Site Teams as well as our residents. Providing a proactive approach to minimize debt whilst offering suitable solutions. The ideal candidate will have a proven track record of exceptional communication skills, attention to detail and the ability work as part of a small but busy team. We are seeking a confident and ambitious individual who is able to “hit the ground running”.

- Oversee the production of the monthly financial reports for the Build to Rent “BTR” and Private Rented Sector “PRS” clients, ensuring delivery is accurate and timely
- Balance Sheet Reconciliations
- Bank reconciliations for all client accounts
- Production of reports for Asset Management and Credit Control
- VAT reconciliations where required
- Mapping the financials back to a client’s chart of accounts and uploading to their system
- Oversee a team of 4 staff – 3 direct reports
- Develop and improve processes
- Deputise for the Assistant Financial Controller where necessary
- Be the face of BTR and PRS accounts team
- Onboarding new clients and relationship management

YOUR BUILDING BLOCKS OF SUCCESS

Knowledge and Experience:

- BTR/Real Estate background and experience
- Demonstrate the ability to achieve deadlines
- Excellent customer service skills
- Experienced in complaint resolution

- Proactive and dynamic able to take ownership
- Similar role experience is beneficial, but not essential
- Previous experience of working with third party suppliers
- Team focussed

Skills:

- Strong Yardi skills are preferable
- Strong interpersonal skills
- Excellent written and verbal communication
- Proactive thinker and able to find suitable solutions
- Good ability to organize and manage multiple priorities without immediate supervision
- Good ability to use the office package (word, excel, outlook) and able to pick up other systems quickly
- Ability to multi-task and prioritise daily tasks to meet deadlines timely

Style:

- A people person
- Positive outlook
- Determined and persistent
- Detail orientated
- Logical and creative

THE LIV DIFFERENCE

At LIV we understand that client service delivery and a focus on the resident experience sits at the heart of what we do. We put our customers and our residents first and enjoy the part we play in building vibrant, new communities.

We have worked extensively on large residential developments throughout the UK which has allowed us to develop specific experience and expertise in all the key areas that are relevant to successful management delivery. We are very fortunate to have a talented team and it is their combined experience which ensures we are at the forefront of the industry today.

Many of our competitors *talk* about what services they provide but we believe what makes us different is that we have been delivering these promises now for several years, at sites across the country.

With LIV's plans of further expansion, we would be delighted to see whether you believe you are the right person to continue this exciting journey with us.

LIV is an equal opportunities employer.